



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2019-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
Yıldız Technical University	TR ISTANBU07	Institutional: Prof.Dr. Bayram Ali ERSOY Tel: +90 212 383 5650 E-mail: erasmus@yildiz.edu.tr	http://www.bologna.yildiz.edu.tr/
		Departmental: Zeynep DOĞAN Department of Primary Teaching Tel: +90 (212) 383 4856 E-mail : zeyildiz@yildiz.edu.tr	
University of Education Weingarten	D WEINGAR01	Dr. Marcia Schillinger Erasmus Institutional Coordinator, Vice-Director International Office E-Mail: schillinger@ph-weingarten.de	http://www.ph-weingarten.de/einrichtungen/international-office/

B. Mobility numbers per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships
					[total number of months of the study periods or average duration*]	
TR ISTANBU07	D WEINGAR01	011	Early Childhood/Pre-school Education	1st, 2nd	2 students x 12 months each	Only by individual agreement
D WEINGAR01	TR ISTANBU07	011	Early Childhood/Pre-school Education	1st, 2nd	2 students x 12 months each	Only by individual agreement

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching	Staff Mobility for Training
				[total number of days of teaching periods or average duration*]	
TR ISTANBU07	D WEINGAR01	011	Early Childhood/Pre-school Education	2 x 5 days	Only by individual agreement
D WEINGAR01	TR ISTANBU07	011	Early Childhood Education/Pre-school	2 x 5 days	Only by individual agreement

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ²	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR ISTANBU07		English	Turkish	B1	B2
D WEINGAR01		German	English	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

D WEINGAR01:

All incoming students are required to attend the Intensive German Language Courses and the Welcome and Orientation Week, which are held during the two weeks before the beginning of lectures. German language classes continue regularly during the semester. Incoming students are provided with support from staff and mentor students in all organisational and academic matters.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR ISTANBU07	Online Application Period 15 th May-15 th July	Online Application Period 15 th October-15 th December
D WEINGAR01	May 15 th	November 15 st
	APPLICATION Nominate your students by e-mail to the following account: internationaloffice@ph-weingarten.de with the following details: name, surname, e-mail, birth date, field of study and study period (semester(s) of exchange). Shortly after your nominations the student receives a message-confirmation from the International Office and further information	

²For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

	on how to complete the online application and how to apply for accommodations. Accommodation can be arranged to incoming students provided that they submit their applications in time.
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D WEINGAR01:

1. The receiving institution will send its decision within **4 weeks** from the application deadline.
2. A Transcript of Records will be issued by the receiving institution no later than **5 weeks** after the assessment period has finished at the receiving HEI.

Termination of the agreement

In case of termination a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September of one academic year will only take effect as of 1 September of the following academic year. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

In the event that notice of termination of the agreement is given, students who have already been selected and accepted for the exchange programme may still participate. Notwithstanding the termination of the agreement, each institution agrees that it will continue to fulfil its responsibilities to Exchange Students already registered at their institution until the completion of their particular exchange period.

F. Information

1. Grading systems of the institutions

TR ISTANBU07:

<http://www.bologna.vildiz.edu.tr/index.php?r=institution/grading>

F WEINGAR01:

1. Unit code and title of the course

This refers to the course catalogue of the University of Education Weingarten: <http://lsf.ph-weingarten.de/>

2. Course duration

1 SWS	SWS="Semesterwochenstunde"= temporal scope of a course 1 SWS = 45 contact minutes a week
2 SWS	

3. ECTS credits

1 unit (45 minutes)/week	average 1 ECTS credit (depends on workload)
1 semester	average 30 credits
1 full academic year	average 60 credits

Summary

Grade	Translation	ECTS-Grade	ECTS-Description
1,0 – 1,5	Hervorragend	A	excellent

1,6 – 2,0	Sehr Gut	B	very good
2,1 – 3,0	Gut	C	good
3,1 – 3,5	Befriedigend	D	satisfactory
3,6 – 4,0	Ausreichend	E	sufficient
4,1 – 5,0	Nicht Ausreichend	FX/ F	fail

2. Visa and Residence Permit

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.eu.yildiz.edu.tr/sayfa/17/Visa,-Residence-Permit,-Insurance/178
D WEINGAR01	Internationaloffice@ph-weingarten.de	http://www.ph-weingarten.de/einrichtungen/international-office/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.eu.yildiz.edu.tr/sayfa/17/Visa,-Residence-Permit,-Insurance/178
D WEINGAR01	Internationaloffice@ph-weingarten.de	http://www.ph-weingarten.de/einrichtungen/international-office/


4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.eu.yildiz.edu.tr/sayfa/17/Erasmus-Student-Network/185 https://yildiz.esnturkey.org/accommodation
D WEINGAR01	Internationaloffice@ph-weingarten.de	www.ph-weingarten.de/auslandsamt

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ²
TR ISTANBU07	Prof. Dr. Murat SARI Vice Coordinator YTU INTERNATIONAL RELATIONS	03.04.2019	
D WEINGAR01	Prof. Dr. Karin Schweizer Rektorin	07.05.2019	


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Hochschule Weingarten
Rektorin
Kirchplatz 2
88250 Weingarten

²Scanned signatures are accepted